How to Update Practice Location

1. To begin, log in to the Provider Portal. From the Portal welcome page, select "Directory Listing."



2. Click on the "Office/Pacts Locations" tab from the left side menu. Click on "Edit" for the location you wish to update.

	Home Regis	stry Listing Tr	aining Dashboa	rd Receivec	l Referrals	More 🗸	(👰 JSmith_sb 🔻	
Instructions	< Previous							Next >	
Licenses	Office Locations								
Office/Pacts Locations	Add Locat	tion +							
Profile Information	Current Locations								
Populations Served		Practi 🗸	Status 🗸	Stree 🗸	City 🗸	State 🗸	Zip 🗸	Accepting	
Modalities Provided	🖍 Edit	Better Help	Inactive	Only	Telehealth	Indiana	99999	~	
Conditions Treated	Pacts	Pacts							
Listing Status	In order to change your pact or add/remove pact locactions, click the button below.								
	Add Pact Location +								
	Current P	Current Pact							
	Selected Pact Selected Pact States								
	Pact Certificate								
	Pact Certificate Name Expiration Date								
	Pact Loca	ations	1	1		1	I		
		Pract 🗸	Status 🗸	Stree V	City 🗸	State 🗸	Zip 🗸 🗸	Acceptin	
	J Ed	lit Better Help	Active	Only	Telehealth	Florida	99999	\checkmark	

3. You can now make changes to everything from your practice name and address, to website, current status and payment options. Click on "Save" when done.

Edit Location						
Location Information 'PracticeNume () INFRI	Currenty scopping referats 🔞					
Additional Information Proce Number Information	"Some Address line 1 @					
I 734 44097 Sont Advantine 2	355 Bar Forest Raid "Ob @					
face v	Mintepolis 'ZoGM@ (7744					
]					
Payment Options for this Location	, ,					
Sliding Fee Scale?	Accept Private Insurance					
No	Vei *					
Client Self-Pay	Givean Hour					
Ves V	No *					
Miltary One Source	Returning Veteran Project (Dregon only)					
Yes v	No *					
TriCare Provider						
Yes v						
Other Psyment Types	Other Payment (Describe)					
Ves v						
SAKE .						

If you have questions, feel free to contact our Star Behavioral Health Providers Support Team for your specific state. All states except Indiana and Ohio: <u>SBHPSupport-ggg@usuhs.edu</u>

Indiana: SBHPadmin@purdue.edu

Ohio: Ohioadmin@starproviders.org